



Calgary

9:00 A.M. TO 4:30 P.M.

(Continental Breakfast at 8:30 A.M.)

Hotel Blackfoot

5940 Blackfoot Trail SE, Calgary

April 28, 2015



COST FOR THE FULL DAY CONFERENCE INCLUDES

BREAKFAST, LUNCH, TWO COFFEE BREAKS, ALL FOUR SESSIONS & HANDOUT MATERIALS.

Early Bird Registration:

Payment and registration must be received by February 20, 2015.

Get your registration in by February 20, 2015 and become eligible to win training programs worth \$1000!

THEME: *Management Issues for Today's Workplace*

Today's Critical Issues in Employment Law

Tom Ross, B.A., LL.B., Partner, McLennan Ross LLP

This session will provide an overview of developments in two major areas that impact your business.

- *Top Mistakes Made in Conducting Workplace Investigations*

Poorly conducted investigations can be costly to employers. Look at ways to improve the quality of your investigations. Review practical guidelines, best practices and recent case law examples to help you better understand when and why investigations are necessary and how to avoid common mistakes.

- *Privacy & Technology in the Workplace*

Discuss new developments on privacy law as it relates to an employer's right to view employee personal information and activity on work devices. Is there a Right to Privacy on Workplace Technology? Obtain insights on the pitfalls of "Bring Your Own Device" (BYOD) and updates on dealing with Social Media.



Tom Ross

Exit Interviews: Retain the Right People

Sylvie Mafrika, Consultant, Mafrika Consulting

Retention of skilled people is critical for organizations to achieve high performance. Knowing the reasons why employees leave can help organizations make changes to help retain the right people in the future.

Discuss the importance of exit interviews to the recruitment process and company culture and how to best conduct the interview. Explore some of the areas, questions to be asked and what you should do with the information. Examine the challenges which may affect the success of the process and learn what existing employees say about your organization's exit process.



Sylvie Mafrika

The Work of Leaders: Connect to real-world demands

Murray Janewski, BComm, MBA, President, DiSC Profile Canada

Based on best practices, "The Work of Leaders" connects to real-world demands, generating powerful conversations that provide a clear path for action.

Using the framework of Vision, Alignment and Execution, The Work of Leaders encourages leaders to understand their own leadership behaviours and how those behaviours will impact their effectiveness in leading others. It's an opportunity for leaders at all levels of learning to reflect on how they approach each step of their work. In addition, it encourages reflection and discussion about the team and the organization.

Participants will come away with both the insight and the actions to be able to grow as a leader and to grow their teams.



Murray Janewski

Don't Worry, Be Happy – How to Reach Maximum Engagement

Craig Dowden, Ph.D., President, Craig Dowden and Associates

Stress and burnout in the workplace are estimated to cost organizations hundreds of millions of dollars each year. Depression is projected to be the number 2 cause of disability-adjusted life years by the World Health Organization by 2020. With so much focus on the bottom line, does happiness matter?"

Scientific research says "YES!" Discuss the latest findings from the leadership and organizational sciences regarding the many advantages of happiness for our careers, our performance, our health and our bottom line. Happiness is not just "nice to have" – it is a core component of motivating peak performance. Obtain evidence-based strategies and practical steps that individuals, teams and organizations can use to create a productive, healthy and vibrant workplace.



Craig Dowden

Spring 2015

Sponsored by:



Institute of Professional Management • Workplace Today® Online • Association of Professional Recruiters of Canada • Canadian Management Professionals Association • Canadian Association of Assessment Specialists • Canadian Professional Trainers Association

Book Today and Save!

***Register three (3) participants from the same organization at the same time and the 4th attends free!**

More information and registration: www.workplace.ca and click on “Events”
OR fill out the registration form below.

Don't wait for the last minute to reserve your place. Get involved and stay on top of your field and your industry.

Early Bird Registrations:

payment and registration

received by February 20, 2015

Members of
APRC/CMPA/CAAS/CPTA & Students:

\$119 plus GST per person (\$124.95)

Non-Members/Guests:

\$139 plus GST per person (\$145.95)

Regular Registrations:

payment and registration

received after February 20, 2015

Members of
APRC/CMPA/CAAS/CPTA & Students:

\$179 plus GST per person (\$187.95)

Non-Members/Guests:

\$199 plus GST per person (\$208.95)

Cost for the full day includes breakfast, lunch, coffee breaks, all four sessions and handout materials.

Early bird registrants qualify to win management training programs worth \$1000!

FAX-BACK REGISTRATION FORM 1-866-340-3586

FOR FURTHER DETAILS, CALL 1-888-441-0000

Calgary: April 28, 2015

OR

MAIL TO: IPM – INSTITUTE OF PROFESSIONAL MANAGEMENT
2210-1081 AMBLESIDE DRIVE
OTTAWA, ON
K2B 8C8

Name*			Title	
Company			Address	
City		Province		Postal Code
Telephone	Fax	Email		

PAYMENT INFORMATION

- OPTION 1: VISA MASTERCARD

EXPIRY DATE (MM/YY)

CARD #

CODE

Card Holder's Name: _____

Signature: _____

(not valid without an authorized signature)

- OPTION 2: CHEQUE (enclosed, made payable to IPM)

Don't forget to add the 5% GST (Our GST #: 892341421RT0001)

ATTENDEE INFORMATION:

Number of colleagues registering with you on this form: _____

*Names: _____

APRC/CMPA/CAAS/CPTA Members & Students (x _____)

Non-Members & Guests (x _____)

NOTE: Payments MUST accompany registrations. Space is limited so to avoid disappointment, REGISTER NOW!